



Office, Foyer, and Steps

Put away any shoes--be sure to sort into the right bins
vacuum the front mat and vacuum the foyer

Clean the bathroom according to bathroom instructions

Dust or vacuum the front steps to get up any dog hair

Monday: Spray and wipe foyer windows, vacuum and
dust the office

Tuesday: wipe the steps with a damp rag

Thursday: wipe the spindles with a rag and cleaner

Wednesday and Friday: clean fingerprints off front door,
closet doors, bathroom door, office doors and basement door.

Mudroom:

Keep the floor picked up.

Put away anything "extra" hanging from hooks--don't
waste hook space with anything offseason. All backpacks
belong in rooms.

Wipe the tops of washer and dryer.

Sweep the floor every day.

Mop the floor Monday

Wipe the doors and doorframes on Wednesdays

Keep the shelves tidy

Put away all clothes that were hung to dry every day.



